
Mobility funding directive

1. Applicability

This is a directive of the Student Union of the Carinthian University of Applied Sciences. It is not related to any guidelines of the Carinthian University of Applied Sciences. The mobility funding directive applies to all students and course participants who are enrolled for a study program or course at the FH Carinthia.

2. What is supported

The Student Union of the Carinthian University of Applied Sciences promotes the use of public transportation by providing a subsidy for trips to reach the location of study or the internship, if an internship is included in the curriculum.

The subsidy is granted for the purchase of ÖBB (Austrian Federal Railways) tickets, annual tickets, semester tickets or monthly tickets, or for individual trips for the purpose of traveling home during an academic year. During the lecture and exam-free periods (February, July, August and September), a mobility grant is only paid in the case of a compulsory internship according to the internship duration specified in the curriculum and up to the maximum grant amount.

The trips must be related to the studies or the course. Excursions within the framework of studies or a course cannot be funded.

3. Amount of subsidy

The Students Union of the Carinthian University of Applied Sciences grants a maximum of € 40.00 per semester or € 10.00 per month. The subsidy can only be paid once per student per semester. In case of simultaneous use of different means of public transport, the subsidy will not be paid out twice.

4. Criteria for the grant

The applicant must:

- be enrolled in a regular degree program or course of study at the FH Carinthia;
- attend a course of study at the location for which the grant is submitted;
- use public transport during the periods eligible for funding.



The eligible costs must exceed € 25.00 each month for which a grant is requested - exceptions to this are only semester, annual and the ÖBB Austria Card.

5. Funding procedure

The grant is provided by transferring the grant amount to the applicant. In order to receive the grant, the following documents must be submitted to the Student Union of the Carinthian University of Applied Sciences:

- the fully completed application for funding (see point 8.).
- the original tickets or, in the case of customer cards: charging receipts or receipts and a ticket info.
- In the case of a compulsory internship, the signed data sheet of the internship agreement must be enclosed.

ATTENTION:

- Please do not forget to request an invoice when purchasing tickets!
- In any case there must be an amount with shown tax!
- In case of a money value booking of customer cards, for example in the bus, a proof of the actual booking of the tickets must be obtained from the transport service provider!
- Tip: Book tickets directly at the ticket counter.
- The tickets submitted will not be returned in the event that the grant is paid out, they will be retained and remain in the accounting department of the Student Union.

The documents should be sent to the following address:

Hochschüler_innenschaft der FH Kärnten c/o
FH Kärnten
Europastrasse 4
9524 Villach



6.Submission deadline

The completed forms (incl. all attachments) must be mailed or dropped off in the mailbox of the FH Carinthia Student Union or handed in directly at the Service Center of the FH Carinthia Student Union no later than six weeks after the end of the semester.

7. Entitlement to funding

There is no legal claim to a positive funding approval. The available budget for mobility funding is to be determined by the University Council in the annual budget estimate for each academic year. If the budget is exhausted, no further funding can be provided.

8. Application Form

Antragsformular Mobilitätsförderung Application form mobility funding

Vor- und Nachname First and last name	
Studienjahr Academic year	
Personenkennzeichen Student 1D	
Studiengang Study program	
E-Mail Adresse Email address	
Adresse (bei Förderung für Heim- fahrten bitte Wohnadresse am Studienort und im Heimatort an- geben) Address (in the case of funding for home travel, please give your address at the place of study and in your home town)	
Name der Bank Name of bank	
IBAN:	
BIC:	

Hiermit bestätige ich die Richtigkeit meiner Angaben und die persönliche Nutzung der eingereichten Tickets.

Hereby confirm the accuracy of the above given information and the personal use of the submitted ticket(s).

Datum/ Date

Unterschrift/ Signature

Mobilitätsförderungsrichtlinie
Mobility funding directive

Information:

The funding amounts to max. 40.00 € per semester. A funding for individual months is possible in the amount of max. 10.00 €.

In order to be able to claim the subsidy, the completed and signed

application form as well as the original tickets and any attachments must be submitted to the Student Union of the FH Carinthia.

Eligibility criteria:

- Regular studies at the FH Carinthia,
- Use of public transport during the semester,
- The trips must be related to the studies or course.
- The eligible costs must exceed € 25.00 each month for which funding is requested.
- In case of an internship, the signed data sheet of the internship agreement must be attached.

Deadline for submission: Applications must be submitted by mail or deposited in the mailbox of the Student Union no later than six weeks after the end of the semester.

9. COVID 19 exception

Since it is anticipated that courses and examinations will be held beyond the usual level to make up for backlogs created by the COVID 19 crisis, the following months in 2021 will be funded with evidence of courses held attached to the application:

JULY, AUGUST, SEPTEMBER

Proof can be provided via printouts of class schedules or screenshots from the APP.

For organizational reasons, please note that applications received in July cannot be processed until mid-August.